



Energy Panel Structures, Inc.

Entry Level IT Generalist

Energy Panel Structures, Inc. (EPS), is a recognized leader as a manufacturer of pre-engineered buildings with headquarters in Graettinger, IA, and additional locations in Perryville, MO, Geneva, NY, and Urbandale, IA. EPS is 100% Employee-Owned and offers outstanding employee benefits including a 401K and an Employee Stock Ownership Plan (ESOP).

EPS currently has an opening for an Entry Level IT Generalist at the corporate office in Graettinger, Iowa. Candidates must be self-motivated and have the ability to multi-task as you will be providing assistance to several departments.

Desired Skills and Experience

Key Responsibilities:

- Provide technical support to internal teams and end-users.
- Assist in the setup and maintenance of hardware and software systems.
- Support network troubleshooting and general IT infrastructure maintenance including local manufacturing machinery systems.
- Assist in software installations and system upgrades.
- Monitor system performance and assist in resolving technical issues.
- Collaborate with IT management and other staff with ongoing projects.
- Assist with new office assemblies.
- Ability to maintain confidentiality.
- Additional duties assigned as needed.

Key Skillsets:

- Basic understanding of information systems, networking, and hardware.
- Familiarity with Windows Operating Systems 10/11.
- Strong problem-solving and troubleshooting skills.
- Ability to be resourceful and creative.
- Excellent soft skills and the ability to work well in a team.
- Eagerness to learn and grow in the IT field.
- Ability to pass a drug test and thorough background check.
- Ability to occasionally lift 50+ lbs.
- A good attention to detail.

Education:

- High School diploma or GED.
- Previous internship, certificates, or relevant experience is a plus, but not required for this position.

EPS is a Drug Free Workplace. Applicants must be willing to undergo Pre-employment Drug and Background screening. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

**EPS offers a very Competitive Base Salary, Comprehensive Benefit Package including 401k and ESOP.
Position available in our Graettinger, IA location.**

To apply via email, please send your resume and cover letter to mstarkson@epsbuildings.com.